



PARKING AUTHORITY OF BALTIMORE CITY
 200 West Lombard Street - Suite - B
 Baltimore, Maryland 21201
 (Telephone) 443-573-2800
 (Fax) 410-685-1557



EMAIL: parkingauthority@baltimorecity.gov

MONTHLY PARKING CONTRACT

BUSINESS ACCOUNT

INDIVIDUAL ACCOUNT

Select Facility You Are Applying For: (REQUIRED)

- Arena Garage Baltimore Street Garage Caroline Street Garage Fayette Street Garage
- Franklin Street Garage Fleet & Eden Garage Lexington Street Garage Little Italy Garage
- Market Center Garage Marriott Garage Penn Station Garage Redwood Street Garage
- St. Paul Street Garage Water Street Garage West Street Garage

Business Information: (Business Accounts ONLY - FOR BILLING PURPOSES)

Name: _____

Address: _____

City: _____ State: _____ Zip Code _____

Business Phone #: _____ Attn: _____

Parker Information :(REQUIRED - FOR BILLING PURPOSES)

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip Code _____

Daytime Phone #: _____ Other Phone#: _____

E-Mail Address: _____

Vehicle Information: (REQUIRED)

Vehicle #1		Vehicle #2	
Year _____	_____	Year _____	_____
Model _____	_____	Model _____	_____
Color _____	_____	Color _____	_____
License Plate _____	State _____	License Plate _____	State _____

Billing Information: Please bill me :(Check one)

Mailing Address _____ Business Address _____ E-Mail _____

The Parking Authority of Baltimore City hereby grants monthly parking privileges to the applicant (Not Transferable) at the following location for the posted hours of operation.

Facility: _____ Card Number: _____

PABC ADMINISTRATIVE USE:

Entry Date: _____ Effective Date: _____ Acct # _____ Check/MO# _____

Part# _____ Rate Code: _____ Amount Paid: _____

Facility: _____

Card Number: _____

LESSEE AGREES TO THE FOLLOWING TERMS:

1. Monthly Rental Fee of \$ _____ to be paid on the 1st of each month per space. Payment must be posted by the 5th of each month. **Access cards will be deactivated for late or non-payments anytime after Close of Business on the 5th of each month. All cards will be activated 24 hours after the PABC Administrative Office receives payment.**
2. A one-time **non-refundable activation fee of \$ 25.00 per issued access card per account** to all new parkers.
3. We only accept payment in the form of check or money order. All payments shall be made payable to the **Director of Finance**. To get your access card you need to come to: **Baltimore City Parking Authority, 200 W. Lombard Street Suite B, Baltimore, MD 21201. All monthly payments after the initial payment must be mailed to: Baltimore City Parking Authority P.O. Box 64490, Baltimore, Maryland 21264-4490. WE DO NOT ACCEPT MONTHLY PAYMENTS IN OUR OFFICE OR AT THE PARKING GARAGE.**
4. **IF ACCESS CARDS ARE DEACTIVATED FOR LATE OR NON-PAYMENT, THE PARKER MUST PAY DAILY CHARGES UNTIL MONTHLY PARKING IS PAID IN FULL INCLUDING ANY LATE FEES ACCESSED TO THE ACCOUNT.**
5. **It Is The Responsibility Of Each Monthly Cardholder To Use Their Parking Access Card To Enter And Exit The Facility. In The Event A Cardholder Pull A Ticket To Enter The Garage, They Will Be Responsible For Payment Of That Ticket (Even If The Card Is Lost Or Stolen). If you are having problems with your access card, you must contact our office at 443-573-2800 to resolve or you are responsible for any parking fees associated with a ticket pulled. WE WILL NOT REIMBURSE FOR ANY CHARGES FOR ANY REASON.**
6. A **late fee of \$ 25.00** will be assessed for **each access card per account** if payment is received after the 5th of the month to reactivate the card.
7. A **\$ 30.00** charge will be assessed for all returned checks.
8. A **\$25.00** charge will be assessed for replacement of an access card or key fob for **any reason**. **You will be responsible for the daily parking fee until you get a replacement card.**
9. Parking fees are pro-rated by **½ MONTH ONLY**. Parking from the **1ST thru 15TH** of the month will be charged a full month's rental fee. Parking after the **16TH** of the month will be charged ½ of the monthly rental fee.
10. The applicant may terminate parking privileges by giving notice in writing to the Baltimore City Parking Authority, Inc., 200 West Lombard Street - Suite – B, Baltimore, Maryland 21201 **(7) business days** before the final day of parking. If applicant cancel this parking contract after the end of the month, the parker will be charged using of the following:
 - **The daily market rate if cancelled before the 6th of the month (whichever is lower)**
 - **½ of month payment if cancelled between the 7th and 15th****If a customer fails to pay any outstanding charges, you will forfeit the ability to enter into any agreement to park in any of the parking locations managed by the Parking Authority for the City of Baltimore.**
11. The applicant, his/her heirs and personal representatives hereby releases, waives and forever discharges the Baltimore City Parking Authority, Inc. from any and all claims, demands, suits and actions arising as a result of any direct or indirect connection with the applicants use of the (Garage) facility.
12. The parking garage may not be used for vehicle storage. The intention of the parking privileges herein granted is to park personal vehicles for less than 12 hours on a daily basis. Any vehicle or equipment remaining in the garage for more than five continuous days shall be deemed abandoned and may be removed. The garage operator will endeavor to, but is not required to, contact the owner by mail, or telephone, or other means prior to removal. Neither the garage operator, nor the PABC, nor any entity participating in any removal shall have any liability to any person for any loss or damage because of such removal. All costs accrued in such removal or abandonment accrues to the owner.

BALTIMORE CITY PARKING AUTHORITY, INC. ACKNOWLEDGES AND AGREES:

1. To reserve the right to terminate this agreement for any reason whatsoever, by giving thirty (30)-days written notice to the applicant.
2. Not to guarantee suitability of the (Garage) facility for any particular purpose.
3. Assumes no responsibility for loss or damage of the vehicle or its contents, however caused. The applicant is advised to lock the doors of the vehicle and to remove from plain view, any valuables within the vehicle.
4. To reserve the right to change the posted parking rates and hours of operation applicable to the garage.

I the undersigned acknowledge that I agree with the terms and conditions herein detailed on this application. This agreement becomes effective 24 hrs from receipt of this application and payment to the Baltimore City Parking Authority, Inc.

Signature

Date